**Town of Westborough Recreation Department**

**Recreation Commission**

**Meeting Minutes – September 21, 2021**

Members Present: Recreation Commission Chair Earl Storey, Recreation Director Jenn Kirkland, Bill Clausen, Brian Kane, Town Manager Kristi Williams, non-voting member Katie Welch,

The meeting was called to order at 6:35pm.

**Golf course update / Superintendent update**

Jenn Kirkland gave a brief overview of the golf course operations. Things are running smoothly and Matt Griffith has settled into his role as Golf Manager wonderfully. Katie Welch and Earl Storey commented that they have heard wonderful things about Matt and the course.

**Golf Course liquor license discussion**

Item was passed over until a full commission was available for discussion.

**Golf Fall Town meeting articles**

Jenn Kirkland went over two of the golf course articles. One article is an addition to the golf course budget of $11,000 to cover credit card fees. She explained that this was an oversite when the budget was originally done. The credit card fees are buried in the cost of services and come back to the town as revenue, but a line still needs to be appropriated so that The Town can pay the fees. The second article is a request for $50,000 for a new pump system at the golf course. Jenn explained that the current pump is at least 35 years old, this pump is vital as it is our main pump for the irrigation system at the golf course. Without a reliable way to water the golf course, there would be no golf course.

**Golf Course budget adjustment fall town meeting – discussion/vote**

The third article at Town Meeting will be a budget adjustment to the Golf Club budget. Spring Town Meeting voted to raise and appropriate $153,178 on the tax levy to support the deficit in the anticipated revenue at the golf course and the operating budget. Because revenues for FY21 came in so high and retained earnings were certified at $401,000 the Golf Course can now fully support the FY22 operating budget.

There was little discussion over this topic, all commission members present agreed this was good news and concurred that the goal always has been and will be for the golf course to sustain itself.

 Bill Clausen made a motion to support this article and use revenues to fully support the FY 22 golf operating budget, Brian Kane second, all in favor. Rec Commission votes, 3-0, 3 members present to support this article.

**Recreation update/ fields update**

Earl Storey reported fields are all in good shape despite all of the rain. Little League and Youth Soccer are all having full fall seasons and have been able to be out on the fields without issue.

**Fields Policy update discussion/potential vote**

Item was passed over until the full commission is available for discussion

**Capital Improvements/ CPA projects**

Commission member Colleen Dowd was not present to present this agenda topic. It will be moved to a future agenda.

**Approve Minutes**
August minutes were not available and will be approved at the next meeting.

Meeting adjourned at 7:20pm